

NADIA RIFAAT FARHAT

Multi-lingual technology management professional and university Lecturer 17+ years of experience in leading culturally diverse teams to successful project management implementations in results oriented, highly competitive, multi-national cutting edge environments such as Middle east Airlines, Arab and North African Airlines, American university of Beirut & the University of Sharjah. She has a special interest and proven track record in promoting industry and academic partnering through formal internship, mentoring and continuing education programs as well as promoting Innovation and entrepreneurship and engaging students in dynamic, forward thinking business environments.

1. Education

Doctor of Education July- 2009
 Doctorate Strand Management/Education
 Doctorate Topic: “The Impact of IT on Teaching and learning in High schools in the UAE”.

Leceister University, London, UK.

Masters in Business Administration 1997
 Lebanese American University- Bierut, Lebanon

B.S. in Business Administartion 1968
 American University of Beirut, Beirut,Lebanon

2. Current & Previous Positions

- Director of Enrollment Management and Academic Guidance 2008-till current
- Senior lecturer / MIS department
 University of sharjah 1999-till current
- Vice president InformationTechnology
 Middle east Airlines 1971-1998
- Lecturer (CCE Dept. College of Engineering)
 American University of Beirut 1991-1998

3. Number of years of service in the University of Sharjah: Eighteen years

4. Other related experience (in the past 5 years):

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5. Publications (in the past 5 years):

- Effective Learning Outcomes assessment: The case of the MIS department at the University of Sharjah. International Journal of Teaching & case studies (IJRS) submission code:IJTCS-16464 ;2008
- Towards and effective MIS Learning Outcomes assessment/ CPLA(Regional Conference on Program and Learning Assessment)/ Beirut/6-7 November 2009
- Journal of Marketing Channels, Vol. 13(1) 2005- “Logistics Outsourcing in the United Arab Emirates: Evidence and managerial Implications”.P. 21, www.haworthpress.com/web/JMC
- The Journal of American Academy of Business, Cambridge. Volume 7/No.2 September 2005. “ the MIS Expectation Gap in the UAE: Industry Expectations Versus Academic Preparation”. P.78, (ISSN 1540-1200)

6. Scientific and Professional Societies Membership:

- Member Of the Lebanese Management Association-Lebanon
- Member of the IATA Information Management Committee 1997-1998
- Chair Person of AACO (Arab Air Carrier Organization) for the Information Technology Committee. 1998-1999

7. Honors and Awards:

- The University of Sharjah Excellence Award of the Year for community Service. Academic year 2002-2003.
- Certificates of Appreciation for the extraordinary contribution to the practical training program and Seminars in CV writing and career selection /interviewing for the years-2002-2003/2003-2004/2004-2005/2005-2006/2006-2007/2010-2014.
- More than fifty awards from schools on excellence in advising

9. Letters of Appreciation from previous chancellors & Directors

- For extraordinary efforts & contribution in and to the university Computing & Networking Committee.2004-2005 & 2005-2006.
- For extraordinary efforts & contribution in and to the university Training committee.2004-2005
- Letter from Dr. Zabalawi/Chancellor on my appointment as consultant and overall supervision for the Archiving/HR and University Payroll systems. January 2003 –till completion.
- Letter of thanks from the Director of Continuous Education and Community Service (Dr. Salah) for completing a survey for the Sharjah government on the Government’s “IT” training needs.

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- Letter of thanks and appreciation from the Chair of the Scientific Forum for chairing the media and advertising committee for 2010 and May, 2011 and for participating in 2014.
- Letter of thanks and appreciation from the Chair of the Sharjah Renewable Energy conference for chairing the media and advertising committee for April, 2011.
- Letter of thanks and appreciation from the Chair of the Business Forum for organizing the Forum May, 2011.
- Letter of thanks and appreciation from the present Chancellor for extraordinary performance.

10. Courses Taught in the MIS Department:

Course No.	Course Title
0303232	Introduction to MIS
0303331	Database Management
0303431	Security of Information Technology Systems
0303330	Business Networking and Telecommunications
0303430	Avances in Database Applications
0303435	Summer Internship
0303230	Internet Applications
0303220	Web Based Business Applications
0303231	Business Applications of Operating Systems
0303333	Principles of Project Management
0303435	Independent Study
0306653	Management Information Systems (EMBA)

11. Courses Taught in the Business Department:

Course No.	Course Title
0304334	Electronic Governance
0304330	Introduction to Public Administration
0302120	Introduction to Business Administration

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- Academic advising committee (member) (2014)
- New faculty welcoming committee (member) (2014)
- Enrollment management and Academic Guidance(Chair)(2008-till present).
- Scientific Forum/media and Advertizing (Chair)(2009 & 2011).
- Sharjah Renewable Energy/media (Chair)(2011).
- Student Internship & Training Committee (member) (2000-2008)
- IT Committee (member) (2004-2005)
- Computing & Networking Committee (member) (2004-2006)
- Archiving Committee (member) (2000-2004)
- HR- Payroll Committee (member) (2002-2004)
- In my present capacity as Director;These are the following comitees I participated in:
 - a. Innovation (Chair)(2014-current)
 - b. University Website (Member)(2014-current)
 - c. UoS Ranking (Member)(2015-current)
 - d. UoS Media (Member)(2016-current)

College level

- Student Internship & Training Committee (Chair and coordinator) (2000-2008)
- Industrial Affairs Committee (Chair) (2006-2010)
- Social Affairs Committee (Chair) (2005-2008)
- Community Services Committee (Chair) (2004-2007)
- Strategic planning & Community Services Committee (Chair) (2007-2008)
- The Advisor to the Business Association (Women) (2004-2008)
- College council (Member) (2007-2010)
- Assessment Committee (Member) (2010)
- Outreach Committee and Public Relations (Member) (2010)
- Marketing Committee (Chair) (2008-2010)

Department level

- Training and Internship Committee (Chair) (2000-2010)
- Promotion and Marketing Committee (Chair) (2008-2010)
- Social Activities Committee (Chair) (2005-2008)
- Curriculum & Accreditation Committee (Member)(2000-2003), (2009-2010)

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- College Council Representative (Member) (2007-2009), (2010-2011)
- Peer Evaluation (Member) (2007-2008)
- Seminar & Research Committee (Member) (2007-2008)
- Industrial Affairs Committee (Member) (2006-2010)
- Student Affairs Committee (Member) (2007-2008)
- Accreditation Committee (Member) (2008-2011)
- Training, Industrial & Alumni affairs Committee (Member) (2010-2011)

a. Community Service

I participated in public lectures and seminars & organizing workshops.

No	Activity	Beneficiaries	Date
1	Public lectures, Seminars and workshops		
1a.	CV writing/Conducting Interviews/Summer Training	Graduates & summer trainees	31/05/2006 February 2011
1b.	Career Workshop (Job Search Techniques)	All the University	February 1 st . 2011
1c.	Three workshops given to the graduates on how to write CV's and conduct themselves in Interviews 1. 1/17/2008 & 2/5/2008 2. All 1 week of February 24 th . Workshops given to the Engineering students in groups and private sessions. 3. Opened an e-mailing service to all attending student where they send their CV and I correct it. 4. Received a certificate of appreciation for my services.	All the Graduates in the University	January/2008 February/2008 February/2011 30/04/2008,2013 & March 2014
1d.	DIFC Meeting /Hawkamah	College of Business	February 14 th . 2011
1e.	One week seminars to all the high schools in the Sharjah district area for (TANMIA) on career opportunities and how to choose majors.	High schools in the Sharjah district	May 2010
1f.	Advising workshops given to the college of Business	College of Business	January 4 th .2010
1g.	Presentation to the College of Business marketing committee on the marketing plan of the college.	College of Business	December 20 th .- 2009.
1h.	Two workshops given to attendants on How to	All career fair	April/19/2008

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No	Activity	Beneficiaries	Date
	get the most out of Career Fairs,	attendees And community college women students	April/26/2008
1i.	Lecture given to the graduates on how to write CV's and conduct themselves in Interviews. TV appearance and article in Alkhaleej news.	All the Graduates in the University	April 2007, Jan. 2008, Feb. 2008
1j.	2scd. GCC e-govt. conference	College of Business	January 23/24-2001
1k.	Certificate of appreciation	UAE University	2004-2005
1l.	Business technology conference	Miracle Org.	2003
2	Organizing workshops		
2a.	Advising workshops given to the college of Business	College of Business	January 4 th .2010
2b.	* Young Scientist Day	UOS; Students/ educators; industry; Business.	01/05-2006
2c.	IT Awareness year See Appendix (D) Three Workshops /MIS dept.	All The UAE Universities and Government sectors	9/11; 30/11; 7/12-2005
2d.	IT Awareness year * Web design contest & PC Art Work Contest (CSS)	UOS & High School Students	16/11-14/12-2005
2e.	3. Organized a Seminar for security given by "Comtrust"/Itisalat	College of Business	21/11/2000
2f.	Arranged for "Bayt.com" to give a career seminar for the university.	All the Graduates in the University	March-2001
2g.	Prepared for and presented with our Lab supervisor a workshop on wireless networking .As an enhancement for the Networking course. Certificates of attendance were distributed to the attendees.	Any student in the College of Business	April 2007
2h.	Setting and presentation IAESTE –UAE Day	The University Students	2008
3	Consultancy or expert services		
3a.	Conducted a 4 week study for "Tanmia" for "CCE".	Government offices and Agencies	Oct. Nov-2005
3b.	Conducting a field study for IPD and Tanmia to find out the IT needs of the government personnel.	Tanmia /Sharjah and UOS /IPD	Nov. 2004- Jan/2005
3c.	Customizing and testing of the HR System. Advisor to HR and the Director. Cutting over on-line to the users and placing the system on the university site.	University of Sharjah	1/8/2002 1/8/2003

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No	Activity	Beneficiaries	Date
3d.	Took part in the study of course equivalence for HCT students transferring to the university of Sharjah.	General University	2001
3f.	Prepared the Oracle certification external program proposal.	General University	2001
4	Others		
4a	Attending Seminars		
4a1.	Attending College Strategic Plan seminar.	College of Business	January 5 th . 2010
4a2.	حقوق الطفل العربي		25-26 April 2006
4a3.	First Arab Conference on “University quality assurance & Accreditation requirements “ In cooperation with the Arab Organization for Administrative Development.		23-26 April 2006
4a4.	The 2scnd annual Scientific Research forum .” Advances in Scientific Research at UOS”		2-3 May 2006
4a5.	The 3 rd . Conference on Documentation & Electronic Archiving	DWTC/Dubai Municipality/UNDP	Sept. 17-19 2005
4a6.	Oracle Technology Day-Business Intelligence Forum	College of Business	May5th.,2008
4b	Field Trips		
4b1.	Scientific field trip/DIFC/SUN/ACER	College of Business & Computer Science	2006
4b2.	Tejary	College of Business & Computer Science	2006
4b3.	Prepared for and supervised the visit to GITEX ,190 students.	College of Business	23/10/2000
4b4.	Organized a field trip to the (National Job Fair) at the Dubai airport, Dubai for senior women students.	College of Business	22/11/2000
4b5.	Prepared for and supervised the visit to GITEX, 50 students.	College of Business	18/10/2001
4b6.	Prepared and Supervised the visit to the 8 th . Middle East International cable, Satellite, Broadcast and telecommunications Exhibition (40) students.	College of Business	5-7. March/2002
4b7.	Prepared and accompanied the Graduates to TECOM Internet city on a way day visit.	Local ladies Graduates UOS	April 2007

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No	Activity	Beneficiaries	Date
4b8.	Accompanied The students to : 1. Bayt.com workshop (Att.B/a1) 2. Getex –Dubai- Student recruitment 2008	Business Students	31/03/2008 2/04/2008
4b9.	Accompanying students to the Annual Book Fair	Business Students	10/12/2007
4b10.	Accompanied The students to : Microsoft Function Internet city.	Business Students	13/04/2008
4b11.	Accompanied The students to : Quality Day At Dubai Free Zone Authority (DAFZA).	Business Students	14/05/2008
4c	Courses		
4c1.	ICDL courses (Given)	The Government Sector	4 and ½ months In 2000
4c2.	Obtained ICDL Degree		2000
4c3.	“IT” in Human Resources (Given)	Tanmia Appointed candidates	April/May 2007
4c4.	e-government(Given)	University of Sharjah	March 2007
4c5.	Edutech(Taken)	Myself	February 2003
4c6.	DreamWeaver Mix/New horizon(Taken)	Myself	25-28/03/2007
4c7.	Project Management/Executrain(Taken)	Myself	13May- 10June/2007
4c8.	Attendance Phd. Summer course/Leicester(Taken)	Myself	June-July 2001
4c9.	Attendance Oracle course (7)(Taken)	Myself	June-July 2000
4d	Miscellaneous		
4d1.	Helped in the selection of the “MIS” related members in “PAC” of the College of Business and helped in organizing the first meeting.		14/02/2001
4d2.	Prepared the college pamphlets.		
4d3.	Prepared for a mini graduating ceremony for our graduates and prepared certificates of excellence (upon the directives of the Acting Dean) that where distributed.	Graduates college of Business Administration	May 2007
4d4.	Prepared for a farewell ceremony for our departing instructors and prepared certificates (upon the directives of the Acting Dean) to the faculty that are leaving and to the outstanding Admin. Staff that were	Faculty college of Business Administration	May2007

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	distributed.		
4d6.	Prepared for a mini graduating ceremony for our graduates	Graduates college of Business Administration	May 2007
4d7.	Scientific Forum organizer	UOS	2008/2014
4d8.	Organizer Innovation week and its logistics for the UAE Innovation week	UOS EXPO CENTER	2014-2015 2015-2016
4d9.	Prepared an online system called The Innovation Box	UOS	2016-2017
5.	Supervision of Projects.		
5a	Supervising students' projects for the school of Creative Science. Sharjah.	Student's of the creative science school	22/09/2007
5b	Organizing the schedule for a group of students in M5 to supervise the Labs Due to the resignation of the Lab supervisor. (for the spring semester).	College of Business Administration	Spring Semester 2007-2008
5c.	Business Association Election and supervision	College of Business Administration	Nov. 2008
5d.	ملتقى الجاليات	UOS	25-03-2011

13. Personal Data

Lebaneses citizen

14. Muti-lingual: Arabic, English, French & Turkish