

Asmaa Awad

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Summary of qualifications

- Has over 23 years of experience in working as an ESL, EFL, AFL and ESP instructor in different universities.
- Qualified teacher trainer for both English and Arabic for non-Arabs.
- Winner of the University Incentive Teaching Award, 2021
- Competent user of online teaching platforms: Blackboard, Zoom, TEAMS, Dingtalk, Microsoft teams ...etc.
- Proficient translator and consecutive interpreter.
- Reviewer for ESL Oxford, Cambridge, Pearson and Macmillan.
- Has excellent managerial skills.

Education

- 2009: **PhD** in Comparative English Literature with high distinction, Ain Shams University, Egypt.
- 2021: **OET Interlocutor**, OET Learn Australia, 2021
- 2021: **TOT Diploma** (100 hours)
- 2018: **CCTAFL**, Career Certificate of Teaching Arabic as a Foreign Language, American University of Cairo (AUC).
- 2017: **TESL Ontario ESL** Accreditation, Canada.
- 2007: **CELTA** (Certificate of English Language Teaching to Adults), Cambridge.
- 2002: **M.A.** in English Language and Literature with high distinction, Ain Shams University, Egypt.
- 1997: **Post Graduate Diploma** in English Language and Research Methodology, Tanta University, Egypt.
- 1995: **B.A.** in English Language and Literature, Tanta University, Egypt.

Professional Experience

Assistant Director, Language Institute, Men's College, UoS (2016-present)

Responsibilities and duties

- Contribute in policy-making decisions as an IEP Council Member.
- Write strategic plans, proposals for new programs and end of year reports.
- Set the IEP calendar and keep records pertaining to meetings and seminars.
- Organize orientation for new faculty/students.
- Schedule faculty teaching timetables and exam proctoring schedules.
- Monitor faculty performance and undertake faculty classroom observations.
- Assist in hiring of new full-time/adjunct faculty.
- Liaise with external examination bodies to administer the on-site TOEFL/IELTS/IESOL exams and verify the validity of the certificates.
- Liaise with Registration dept. to reserve classrooms and project section numbers.
- Coordinate the outreach courses (English/Arabic/French/Turkish/Urdu/Chinese).
- Manage student absenteeism and ensure warning letters are issued.

- Advise the Director on LI issues and represent him upon his request.
- Oversee Computer Lab Technicians and Office Assistants.

English language Instructor, LI, Men's College, UoS

(2008-present)

Courses taught

Reading/Writing/Listening/Speaking/Grammar/Vocabulary/IELTS/TOEFL/IESOL/MSAT /Academic English/ESP/Arabic for non-Arabic Speakers.

Responsibilities and duties

- Coordinator of Arabic for non-Arabic Speakers program.
- Develop curriculum and prepare teaching materials and course outlines.
- Create, administer and mark tests to evaluate students' progress.
- Conduct presentations, workshops and training sessions to teachers in UoS and other universities and schools.
- Maintain regular office hours to further assist students in achieving their goals.
- Organize teacher training programs.
- Serve on the following committees in the LI and University:
 - Chair of the Outreach Committee
 - Chair of the External Exams Committee
 - Chair of the Community Service Committee
 - Chair of the Facilities, equipment and book Committee
 - Member of the Scheduling Committee.
 - Member of the Materials and Resource Development Committee.
 - Member of the Recruitment Committee
 - Member of Teacher Support Committee
 - Member of Professional Development Committee
 - Member of Independent Learning Committee
 - Member of Publication Committee
 - Member of Testing Committee
 - Member of the ELC and College Councils

Lecturer, College of Foreign Languages, Ajman University

(2003-2008)

Courses Taught:

Translation/Literature/Academic English 1 & 2/Study Skills/Listening/Speaking/Reading/Writing/ Grammar/Vocab/IELTS/TOEFL/ ESP/ Arabic for non-Arabic Speakers.

Responsibilities and duties

- Develop curriculum and prepare teaching materials and course outlines.
- Coordinate many skills and ESP courses.
- Conduct many presentations and workshops.
- Create, administer and mark tests to evaluate students' progress.
- Maintain regular office hours to further assist students in achieving their goals.
- Serve on the following committees in the college:
 - Member of Accreditation/Reaccreditation Committees.

- Chair of Student Activities Committee.
- Member of Scheduling and Testing Committee.
- Member of Material Development Committee.
- Member of Academic Advising and Counseling Committee.
- Chair and founder of the English Club.
- Member of the Approach Seminars and Research Team.
- Member of the College Council.

Language Instructor, College of Arts, Almenofeya University (1995-2000)

Courses taught:

ESP Medicine, Commerce, Engineering/ Introduction to Literature/ Phonetics/ Listening and Speaking/Grammar/ General English/TOEFL/ Extensive Reading.

Responsibilities and duties

- Prepare teaching materials and resources.
- Prepare, administer and mark tests to monitor students' progress.
- Prepare the MA thesis.

Other Experiences

IELTS Clerical Marker, IDP, Australia	(2012-2015)
Book Reviewer	(2010-present)
Professional translator for Academic/Nonacademic texts	(1996- present)

Research Papers

- El-Shokrofy, Ebtesam and Asmaa Awad, *Black Women Comics: Sensuality and Intersectionality*, *Interdisciplinary Literary Studies: A Journal of Criticism and Theory*, volume 24, no. 1, 2022 (accepted for publication)
- Awad, A. and Ayman Tawfik, "Mobile Phone Applications for Education," *International Journal of Learning and Teaching, IJLT*, volume 4, no 3, Sept 2018, South Korea, www.ijlt.org
- Tawfik, A. and Asmaa Awad, "Using Smartphone Technology in Classroom" 12th Education and Development Conference, 5-7 March 2017, Bangkok, Thailand. <https://www.edconference.org/education-and-development-conference-2017.html>
- Awad, A. and Suzan Wadi, "Language Manipulation in Media," *The International Journal of Studies in English Language and Literature (IJSSELL)*, volume 3, issue 7, 2015 <https://www.arcjournals.org/pdfs/ijSELL/v3-i7/3.pdf>
- Elsakran, Th. and Asmaa Awad "Voices From The United Arab Emirates: Engineering Graduates Labour Market Requisite Competencies," *The American Journal of Engineering Education*, volume 3, no. 2, 2012 <http://www.cluteinstitute.com/ojs/index.php/AJEE/article/view/7441>
- Awad, A. and Nelly Hashaad "Self-deception in Margaret Laurence's The Stone Angel," *Arab World English Journal AWEJ* Volume 7. Number1. March, 2016 https://papers.ssrn.com/sol3/papers.cfm?abstract_id=2804000
- Awad, A. and Nelly Hashaad "Negative Depiction of Arabs Stereotypes in In the Shadow of No Towers by Art Spiegelman", *Fikr wa Ibda*, volume 102, July, 2016.

- Hashad, N. and Asmaa Awad “Afro-Asian American Relationship in Philip Kan Gotanda’s *After the War, Fikr wa Ibda’*, special edition, April, 2013.

Books and articles

- Awad, A. and others, Ed. Blackman, Dan, *Writing for University Book*, Express Publisher, (2020)
- Awad, A. and others, *Arabic for non-Arabic Speakers Book*, (in progress)
- Awad, A. “Oxford Advanced Learner’s Dictionary 8th edition Review”, *Perspectives: An English Language Teaching Periodical from TESOL*, volume 19 No 1, Jan 2012, p. 38
- Awad, A. “Macmillan Flying High Starter Review”, *Perspectives: An English Language Teaching Periodical from TESOL*, volume 17 no. 3, Nov 2010

Training/Presentations/Workshops Given:

- Awad, A., “Effective Listening, Reading, Writing and Speaking Strategies for the IELTS Exam and Classroom Success”, 25 hours teacher training course at the Continuing Education Center from 18 to 28 May 2014
- Awad, A., “Smart Phones as Learning Tools,” The Sharjah English Language Teaching Colloquium 4: ELT Matters/Best Practice in EFL Classroom, May 30, 2015, UoS
- Awad, A., “Learning from a Corpus: Tools for Teaching Vocabulary & Grammar,” PD Day, 7th December 2016, UoS
- Awad, A., “Fostering Language Acquisition via Smart Phones, The 21st TESOL Arabia International Conference, March 14, 2015, Dubai
- Awad, A., “Using YouTube videos to promote Reading for Pleasure” Hands On: Showcasing Innovative and Practical Ideas for the EFL Classroom,” 22 May 2012, UoS
- Awad, A., “Promoting Reading for Pleasure: 10 Innovative methods”, TESOL Arabia, LLLA SIG& Read SIG Joint Event, 14th April 2012, AUS
- Awad, A., “Reading Circles” Amazing Minds Conference, 20 Nov 2011, Syria
- Awad, A., “Using Technology to Assess Large Classes” 20th TESOL Arabia Conference, 15th March 2014
- Awad, A., “Flipped Classroom”, Best Practices, 11th Jan 2016, Sharjah Educational Zone
- Awad, A., “Free Online Tools for Classroom Assessment,” Sharjah Educational Zone, Al Orouba Symposium, 28 February 2015, Sharjah
- Awad, A., “Using Songs in the Language Classroom,” TESOL Chapter, 9th February, 2013, UoS
- Awad, A., “Using Electronic Materials to Promote Literacy Use among New Learners” TESOL Arabia Sharjah Chapter, UoS, 19th Jan 2011
- Awad, A., “IELTS Test Preparation Using Public Materials: Focus on Listening and Reading,” Professional Development Day, 28th Nov. 2013
- Awad, A., “The Muddiest Point” TESOL Arabia, Sharjah Chapter and LLLA Sig AUS, 26th Oct. 2013
- Awad, A., “Using Mobile Technology in Classrooms,” Teacher Training Day, Al-Khalidya School, Dibba, 27th May 2015

- Awad, A., Interview Skills Workshop, Career Advising and Student Training, UoS, 20th February 2018
- Awad, A., CV writing workshop, Career Advising and Student Training, 4 sessions per year, 2016- present.
- Awad, A., Aesthetics of Arabic Language for non Arabic speakers, Almultaqa Al Eslamy, 25th January 2018, Alqasimia University
- Awad, A., Communication Skills, Career Advising and Student Training, 4 sessions per year.
- د. أسماء عوض، تدريس اللغة العربية للناطقين بغيرها، مؤتمر اللغة العربية الدولي الرابع بالشارقة تطوير تعليم اللغة العربية وتعلمها: المتطلبات والابعاد والافاق، المركز التربوي، الشارقة 2020-1-29

Books Reviewed:

Participated as one of the reviewers and members of the advisory boards of the below titles:

- Q series for Success Reading/Writing/Listening/Speaking (Student and Teacher Books), levels 1, 2, 3 (2nd Edition) Oxford, 2015
- Next Generation Grammar, B 1, B2, C1, C2, Pearson, 2014
- Gateway to Success B1, B2, Macmillan, 2014
- Unlock Listening and Speaking/ Reading and Writing levels 1 to 5, 2nd edition, Cambridge 2018

TV Programs and Newspaper articles:

Amasy Program

https://www.youtube.com/watch?v=wppgvERW_As&t=6s

برنامج يوميات جامعية

https://www.youtube.com/watch?v=hHGoL-Y_VQc&t=137s

Interview with Alkhaleej Newspaper

<https://cloud.sgmb.ae/Public/?e=57#/MediaMonitoring/ArticleDetails/fe160a19-7521-41bc-9ccd-214c584dad93>

My article on UoS website

<https://www.sharjah.ac.ae/ar/Media/Pages/newsdetails.aspx?mcid=2863&clt=ar>

Some of the Training sessions attended:

- IELTS Train the Trainer, Speaking, 9 Nov 2019, IDP Dubai.
- IELTS Train the Trainer, Writing, 8 Dec 2018, IDP Dubai.
- IT Training Course at the Institute of Leadership, UoS, titled “Certificate in Teaching in the New Era” (from 9 to 11 November 2015)
- “Certificate of Leadership in Higher Education” training program at the Institute for Leadership in Higher Education from 23 to 26 Nov 2015
- IT Training Course in the University of Sharjah titled “Development of Skills in the Use of E-services” from 14 to 21 December 2014
- “How can Web 2.0 Services make a better ESL Classroom” 19 January, 2010, UoS
- Tools for Teachers, 23 October, 2008, UoS
- National Geographic Learning Educational Forum, 4th-5th Nov 2017, Oman.
- Participated in the First Aid training offered by Dubai Corporation for Ambulance Services and organized by the Students Affair Deanship, 7 to 9 April, 2019.
- ICDL Certificate, UoS, 2009
- Online Tutor Certificate, Hamdan University, April 2020.

Membership in Scientific and Professional Organizations/Panels:

- TESL Ontario member

- TESOL International
- Member of APETAU: Association Professors of English & Translation at Arab Universities International Economics Development and Research Center (IEDRC)
- Member of the Advisory Board for the Unlock Listening and Speaking, Cambridge
- عضو الإتحاد الدولي للغة العربية

References:

Professor Shehdeh Fareh – Language Institute Director, UoS

Email: shfareh@sharjah.ac.ae

Dr. Abdulraof Ben Thaalab – Program Coordinator, Ajman University

Email: a.thalab@ajman.ac.ae