

Fadwa Sleiman

fadwa@sharjah.ac.ae

Phone Number: +971503674324

Teaching Philosophy

My teaching philosophy places a strong emphasis on fostering communicative competence and critical thinking in students. This approach recognizes that language is a tool for effective communication and focuses on creating interactive and classrooms. Moreover, the integration of technology and multimedia resources has become an integral part of the teaching process to provide more immersive and dynamic learning experiences. Inclusivity and diversity are also vital to this philosophy, ultimately equipping students with the skills they need to thrive in our globalized world.

Qualifications

May 2000

Newcastle University, Newcastle Upon Tyne, UK
Masters of Education in TESOL

**September 1989-
February 1992**

Lebanese American University, Beirut, Lebanon
Bachelor's of Arts in TEFL
Teaching Diploma

Professional Experience

**September 1999-
Present**

Full Time English Language Instructor
English Language Center/ Intensive English Program
University of Sharjah
United Arab Emirates

Job Responsibilities:

- Providing quality instruction to develop students' academic skills, language competence and breadth of knowledge.
- Planning and delivering effective courses to undergraduate students taking courses in the Language Institute.
- Utilizing a variety of instructional methods and resources to engage students and facilitate language learning.
- Providing individualized feedback and assessment to students to track their progress.
- Organizing and participating in extracurricular activities to encourage students to be active in the community.
- Providing guidance and support in areas such as grammar, writing, reading, listening and speaking.

- Mobile-Learning: Delivering lessons with exclusive use of the iPad and E-Textbooks.
- Participating in curriculum/assessment development work as needed.
- Designing assessment tasks that abide by the agreed course objective, course / level requirements and agreed standards.
- Contributing to the students' personal development through the promotion of a suitable learning environment both inside and outside the classroom.

Administrative Positions:

- **Preparatory Program Coordinator (2017 - 2019):** set course outlines and all Midterm, Final Exams and supplementary materials for Reading, Writing, Listening & Speaking and Grammar across all UOS campuses: Main Campus, Khorfakan, and the Community Colleges.
- **Reading Special Skills Course Coordinator (2017- 2019):** prepared course outlines and all exams along with supplementary materials for teachers to use throughout the academic year.

Committees:

- **Chair of the Student Activities Committee (2023/2024).**
- **Website Committee (2023/ 2024)**
- **Materials Development Committee (2023)**
- **Students Activity Committee (2023)**

September 1994 -
June 1999

Institutes of Nursing
Abu Dhabi
United Arab Emirates

Job Responsibilities:

- Taught ESP (Medical Terminology) and Academic English to nursing students
- Conducted class observations and provided ESL guidance, support and constructive feedback to colleagues.
- Liaised with School Management Advisors, Curriculum Support Specialists and the ESL Manager.
- Provided translation services of reports, speeches, and articles pertaining to the Ministry of Health.
- Delivered professional development to a variety of audiences.
- Kept accurate records / documentation.

Highlights:

- Compiled ESP materials as part of Material Development.
- Participated in the Recruitment Campaign organized by the Institutes of Nursing across all the Emirates.

**September 1993 –
June 1994**

English Language Teacher
Al Samha Public School for Girls Abu
Dhabi
United Arab Emirates

Job Responsibilities:

- Taught English Language to Third Secondary Students.
- Tailored English teaching methods to suit the needs of students.
- Recorded and monitored students work.
- Assisted students to improve their conversational English.
- Observed, assessed and provided feedback to learners using a wide range of methods to ensure quality standards are met.

Highlights:

- Designated a “Writing Clinic” with the help of student volunteers to tutor students more intensively in writing.
-

**January 1993 -
June 1993:**

English Language Instructor
Al Worood Private School Abu
Dhabi
United Arab Emirates

Job Responsibilities as English Language Instructor:

- Taught English to Grades 2 and 3.
 - Formulated content and reinforcement activities to enhance student skills, thus improved their listening/speaking skills through theme based lectures.
 - Organized school field trips and sports events.
-