

Curriculum Vitae



Professional Profile:

I have taught English to various levels and age groups for more than 23 years. I trust that I have accumulated not only the academic skills necessary to succeed in the profession but also managed to maintain a receptive and flexible attitude towards the ever-changing nature of the teaching profession. I have excellent rapport with my students, putting emphasis on individual needs, a seasoned background, and an open-minded attitude to adapt the most effective approaches to teaching the English language.

I have also taught various courses in the IEP programs as well as IELTS and TOEFL preparation courses at both the University of Sharjah and the American University of Sharjah. It was an extremely pleasant experience for me. I was informed by my supervisors during my service at both universities and through my student evaluations that I managed to leave a very positive impression and quite a commendable record.

My jobs both at the Ministry of Education and under the umbrella of ADVETI have given me invaluable experience in the enhancement of the teaching-learning process, especially as relating to teaching English as a foreign language. One of my major roles in my previous job was to prepare Cycle 3 students for the IELTS and CEPA exams and provide them with the strategies and skills they would need to fulfill admission requirements for undergraduate programs at UAE universities without the need for a foundation year. At the current time, I am teaching at the Language Institute in the University of Sharjah.

Personal Information

- Nationality: Jordanian
- Place and Date of Birth: Amman, May 24, 1971
- Marital Status: Married
- Children: Three
- Mobile: 0552879759

Academic Degrees

- Master of Arts: English Language and Literature (thesis and courses), University of Jordan, 2004.

Thesis Title: The Quest for African American Identity in Toni Morrison's Beloved and Ralph Ellison's Invisible Man

- Bachelor of Arts: English Language & Literature/Major Political Science/Minor University of Jordan, <http://www.ju.edu.jo/home.aspx>
- CELTA: Cambridge University Qualification, HCT, <http://shct.hct.ac.ae/website-Sharjah/UAE>.
- IELTS Teachers Training Certificate, British Council.

Publications:

Books:

- I contributed to authoring a book entitled “Exam Enrichment Workbook,” published by the MOE in 2015–2016.
- I co-authored a book entitled “Achieve EmSAT: Self-Study Exam Preparation for EmSAT,” published by MacMillan, 2019.
- I co-authored a book entitled “Learn the Arabic Language: Arabic for Non-Arabs,” published by the University of Sharjah, 2022.

Work Experience (from the most recent):

- **2016-present time: English Language Instructor at Sharjah University Language Centre.**
- **2012-2015: I worked for the Ministry of Education and held the following positions:**
 - Project teacher for the Ministry of Education under the umbrella of ADVETI:

PT (project teacher or trainer):

- is the first point of contact for teachers and is responsible for maintaining effective communication channels between teachers and management.

Curriculum Vitae

- ensures the implementation of curriculum in a trainee-centered manner for ADVETI classroom teachers.
- is responsible for assisting and monitoring planning, managing, and improving the learning of their staff, and collaborating with other team members and their zone supervisor to implement and continually improve curriculum, teaching, learning, and assessment strategies in line with ADVETI/MOE/Continuous Education policies and procedures.
- facilitates professional development, including record-keeping of staff development, lesson observations, follow-up, and implementing regular team meetings.
- monitors assessment tasks, keeps records, and moderates assessment
- trains staff on the use of assessment procedures and strategies.

-Teacher Development Specialist, The Ministry of Education, Madares Alghad/Cycle 3.

A TDS:

- mentors, supports, and develops the MOE teachers in their school through team teaching/co-teaching or demonstration teaching with MOE teachers.
- supports teachers inside the classroom to use new strategies, assessment development, and analysis, facilitates differentiation, and supports school-wide reform.
- teaches IELTS and CEPA classes.

-Acting Instructional Leadership Coordinator, Ministry of Education, Madares Al Ghad, Cycle 3, September 2012–2013.

An Acting ILC:

- facilitates ongoing professional development related to the creation of a learner-centered teaching environment.
- assists with the setting of high expectations for academic and English language proficiency achievements.
- modifies syllabuses, resources, assessments, and instruction to meet IELTS and CEPA practice requirements.
- teaches IELTS and CEPA classes.

Adjunct Instructor, Sharjah University, Fall 2011-2012, <http://www.sharjah.ac.ae>

Adjunct Instructor, Sharjah University, Fall 2010-2011.

Adjunct Instructor, Sharjah University, Fall 2009–2010.

Adjunct Instructor, American University of Sharjah, Fall 2007-2008, <http://www.aus.edu/>.

Nature of tasks undertaken at the above two universities:

- Helping students learn the techniques needed to pass the TOEFL and IELTS exams.
- Developing appropriate advanced-level listening comprehension skills so that students can understand conversations and be able to respond to them.
- Maintaining formal office and campus hours and participating in department meetings.
- Maintaining up to date knowledge of instructional methods and modern technologies pertinent to areas of assignment.
- Using learning labs and technologies to supplement student learning.

2005–2007: Jubilee School (for Gifted and Talented Students), <http://www.jubilee.edu.jo/>.

- Basic Task: Senior Teacher of English for Secondary Students (Amman-Jordan)

2003–2004: freelance translator.

- I produced high-quality translations from Arabic to English for organizations and institutes in Jordan.
- Professional Experience (Translation):

2004–2005: Teacher of English for the intermediate level at Amman Academy School, <http://www.aa.jo/> (Amman-Jordan).

2005-2006: A part-time subject matter expert at eLearning Arabia (Amman-Jordan).

- Basic Task: Producing online modules for adult English education.

1998–2003: Teacher of English for the primary stage, elementary, and IGCSE levels at The Modern School, <http://jeeran.com/p/al-asriyya-school-amman>. (Amman, Jordan).

1993–1998: Teacher of English as a Second Language at Al-Manhal School. (Amman, Jordan).

1992–1992: K. G., teacher of English at Tibah School (Amman-Jordan).