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Professional Profile

I am a highly motivated, enthusiastic and dedicated lecturer with strong communication and interpersonal skills. Moreover, I am a self-directed, action-oriented professional with over 7 years of experience in teaching Management-related subjects and community service. Not only am I capable of working overloads but also can cope very efficiently under very demanding and pressured conditions. My main objective as a sophisticated teacher is to assure my students grasp the knowledge needed in order to not only achieve success academically and professionally but also socially and intellectually. Focusing on creating a classroom environment which encourages/stimulates students to reach their full potential is only one of many criteria's I tend always to emphasize and stress on.

Qualifications

Year	Degree	Field	Institution
2000-2002	MBA	Business Administration	American University of Sharjah (AUS), UAE
1994-1997	Taking courses as a fifth year student	Mathematics & Statistics	University of Memphis, Memphis, USA
1986-1990	B.S	Computer Science, Mathematics and Statistics	Yarmouk University, Irbid, Jordan

Teaching Experience

Date	Position	College or Department	University or Company
01/2007- now	Lecturer	Community College	University Of Sharjah
2004-2005	Lecturer	Continuing Education Center	American University of Sharjah (AUS), UAE
1998-1999	Teaching assistant	Mathematics & Computer Science department	American University of Sharjah (AUS), UAE
1994-1997	Graduate Assistant	Mathematics Department	University of Memphis, Memphis, USA

Responsibilities and tasks included:

- Delivering lectures to students from diverse cultures and used advanced teaching techniques to inspire and motivate them for higher level qualifications and employment.
- Responsible for preparing learning material for different courses and devising relevant practical activities.
- Providing necessary counseling, mentoring, and support to students as academic advisor.
- Carrying out community services and administrative duties.
- Participating in developing the Business program goals and outcomes according to National Qualifications Framework Emirates (NQF Emirates).
- Contributing in preparing the Business Department Application for “Initial accreditation and the “Renewal of Accreditation” required by the “Ministry of Higher Education and Scientific Research”.

Courses Taught

Small Projects Mgt	Department and Salesmanship
Materials Mgt	Self Development & Soft Skills
Organizational Behavior	Electronic Commerce
Principles of Management	Management Information System (MIS)
Computer applications in Business Administration2	Principles of Marketing
Human Resources Mgt	Public Relations
Graduation Project	Business statistics

Professional Activities

Date	Title/Position	Activity	Location
2009-2010 2010-2011 2011-2012 2014-2015 2015-2016 2016-2017	Coordinator Member	Time Table Committee	Community College
2012-2013 2013-2014 2014-2015 2015-2016 2016-2017	Coordinator Member	Community service committee	Community College
2010-2011 2011-2012 2015-2016 2016-2017	Coordinator Member	Students Affairs Committee	Community College
2010-2011 2011-2012 2014-2015	Member	Social Committee	Community College

2010-2011	Member	Textbooks Committee	Community College
2009-2010 2013-2014 2014-2015 2015-2016	Member	Publications and Seminars Committee	Community College
2011-2012 2013-2014 2016-2017	Member	Graduation affairs committee	Community College
2016-2017	Member	programs' plans and Curricula Committee	Community College
2016-2017	Member	Information Technology Committee	Community College

Community / Social Services

Conduct several workshops and seminars to different segments in the community:

- Workshop "Job interview and preparing CV"
- Workshop "Workplace Professionalism" For various employees in governmental organizations in Al Mudam.
- Workshop "How to start your own Business, conducting Feasibility Study" for the Directorate of Human Resources
- Workshops: "Management by goals", "Creative Thinking", and "Communication Skills" in Althiqa Club for special needs people.
- Workshops: "Feasibility Study" and goals setting for Correctional & Punishment Organization Department.
- Organized and accompanied students in a visit to the "Elderly people" in the "Social Services Department".
- Organized a visit to attend the launch of the National Network of small Projects held in the "Chamber of Commerce and Industry".

Researches/Conferences Participations:

Presented a research paper titled:"Opportunities for UAE Women to Pursue Higher Education: with Special Reference to Sharjah Community College"; the paper has been published in the proceedings of the Higher Education International Conference on HEIC 2010 which was held in Beirut (Crown Plaza) in the period between 4 to 6 May 2010.

Workshops/Seminars/ Conferences attended:

- Workshop: Academic advising
- Workshop: Curricula planning
- Workshop: Using information technology in the management of academic courses and measurement of learning outcomes
- Workshop: Formulation of learning outcomes
- Workshop: Foundations of Student Assessment

- Workshop: Course design
- Workshop: Electronic Examination Design
- Workshop: Tools for improving data show
- Workshop: “Academic Advising”, 15-12-2013
- Workshop: “Academic Accreditation and Program & Course Outcomes Assessment”, 19-12-2013.
- Workshop “ Plagiarism”, 26-12-2013
- Workshop:” Our kids and how we should deal with them”, 10-12-2013.
- Workshop:”National Qualification Framework Emirates, Program and Course Outcomes and Assessment” on 21/3/2013
- Workshop ”What’s new in Blackboard 9.1” on 25/1/2012
- Workshop “How to build your course” on 25/1/2012
- Workshop “Assignment tools” in Sharjah University on 25/1/2012
- Workshop “ The Bankscope Database” in Community college on 15/12/2012
- Workshop “ Team Based Learning” on 24-25 March, 2011
- WAITRO 20th Biennial Congress & General Assembly, "Leadership for Innovation" from 13-14 October 2010, Dubai, UAE
- Seminar " How to create your course goals and outcomes" on 6/1/2009
- Seminar " Course Genies" pm 25/2/2010
- Workshop "Building the outcomes of the department, program then courses" on 5/2/2009
- Workshop " Implementing the outcomes program" on 6/2/2009
- Workshop " How to measure the course outcomes" on 12/2/2009
- Seminar "The bankScope database" in Sharjah University and held in 1st of March 2010, Guest speaker "Paul Costers".

Honors, awards and Recognitions:

- On 2011-2012 I received a recognition letter for my “Distinguished” performance
- Honors and recognitions certificates for different workshops and activities. (attached)

Languages

Arabic and English speak and write

Personal Information

- Nationality: American / Jordanian
- Date of birth: 20\3\1969